

Do you want to contribute to shaping a sustainable world as a data expert? If so, you've come to the right place! To strengthen our team at our Berlin office, we are urgently seeking a

Controller / Data Analyst

(Full-time or part-time)

Our mission is to contribute to a more sustainable world through science, research, and policy advice. We achieve this through national and international projects. Our work is driven by national and international projects for prestigious clients, including the European Commission, the Federal Ministry of Education and Research (BMBF), the German Environment Agency (UBA), and various foundations. In many research projects, the institute cooperates with partners in Germany and abroad.

As part of our dedicated and skilled Finance Team, you'll play a key role in equipping our institute and its projects with essential control data—contributing directly to the success of our mission.

Your responsibilities:

- You provide the institute's management with meaningful reports, key figures, and analyses.
- You work closely with project controlling to optimize financial oversight.
- You design budgeting, planning, and forecasting mechanisms for a dynamic project environment.
- You define the requirements for data provisioning ("Requirement Engineering").
- You are responsible for the operation and steering of the further development of our data architecture ("Data Engineering").
- You model and visualize data using Excel and Power BI and advise end-users on visualization and interpretation.
- You ensure data integrity and consistency in close collaboration with the IT team and our data stewards.

Your profile:

- A degree in business administration, business informatics, or a comparable field
- At least 3 years of professional experience in controlling
- Solid experience in data consolidation, processing, and management
- Very good skills in Excel (Power Pivot, Power Query) and Power BI
- Experience with SQL and ideally with Tableau Prep
- Excellent communication skills in German and English (spoken and written)
- Strong communication skills, team spirit, and a process-oriented mindset

What we offer:

- A permanent employment contract
- Comprehensive onboarding and regular feedback sessions
- Collegial cooperation with many inspired and dedicated colleagues from around the world
- Room for creativity and professional development, with opportunities to deepen your expertise and take on greater responsibilities
- Flexible remote work arrangements in coordination with your team
- The opportunity to contribute to the success of a not-for-profit institute dedicated to environmental policy research and education

Ecologic Institut

Ecologic Institute is a private and independent academic think tank dedicated to the task of working on relevant policy issues in the field of sustainability research and introducing new findings to environmental policy. Founded in 1995, Ecologic Institute is part of the Ecological Research Network ([Ecornet](#)) and closely linked to international networks like [Think Sustainable Europe](#). Today, more than 100 staff members work in international and interdisciplinary project teams.

Interested?

Please apply with:

- ✓ Letter of motivation (incl. salary expectations)
- ✓ CV
- ✓ Certificates
- ✓ References

Please apply [online](#) only.

Deadline: January 31, 2025

We look forward to your application!

Questions?

Call Verena Stange, our HR Manager (030/86880-122) or email verena.stange@ecologic.eu

More information about Ecologic Institute and our work under www.ecologic.eu

Diversity of disciplines, backgrounds and experiences strengthens research and society. We therefore welcome all applications. Selection criteria are solely the job requirements and the qualifications of the applicants. We therefore also ask you to refrain from sending photos as part of the application.

